

**Minutes**  
**AAFCS-TX Board of Directors Meeting**  
**Saturday, June 15, 2013 10:00 a.m. – 4:00 p.m.**  
**Baylor University Waco, Texas**

President Mary Olle, called the AAFCS-TX Board of Directors Meeting to order at 10:00 a.m. June 15, 2013.

Sixteen members were present (quorum is seven, 1/3 of voting members):

Mary Olle, President	Lisa Kennon, VP Academic Affairs
Nancy Shepherd, President Elect	Jaylie Beckenhauer, CFCS, Counselor
Donna Pharris, Treasurer	Janice Moore, NE Dist Chair
Frances Hare, CFCS, Ret., Secretary	Janis White, CFCS, SE Dist Chair
Joyce Armstrong, CFCS, VP Prof Dev	Kim Kamin, CFCS, Subject Matter Communities Representative
Janet Rodriguez, CFCS, VP Elect Prof Dev	Patti Rambo, CFCS, Finance Com Chair
Tyler M. Smith, VP Member Relations	Natalie Knesek, CFCS, Ex Dir, ex officio
Janelle Walters, CFCS, VP Membership	
Leisha Bridwell, VP Public Policy	

Members absent:

Lauren Peterson, Student Unit Co-Chair; Courtney Smith, Student Unit Co-Chair; Linda Mock, CFCS, VP Marketing; Roxie Godfrey, NW District Chair; Angelina Bencomo, SW District Chair; Sherry Price, Professional Practice Setting Community Representative.

Frances Hare, Secretary electronically distributed minutes for members to read prior to the meeting. Jaylie Beckenhauer made a correction to the minutes under Old Business: Correct title of the second issue of the *Texas Family & Consumer Sciences Journal* is *State Conference Proceedings Issue*. **Jaylie Beckenhauer moved minutes be approved as corrected. Second by Nancy Shepherd. Motion carried.**

President Olle presented the agenda. **Janet Rodriguez moved that the agenda be accepted as presented. Second by Lisa Kennon. The motion carried.**

**BOARD MEMBER REPORTS: (see appendices for complete reports)**

Board Member Reports were previously emailed to Frances Hare, Secretary to compile into one document. That document was emailed to the Board of Directors to read prior to the meeting. Additional comments regarding individual reports included:

- President Olle added that she will be working with President Elect Shepherd with the Leadership Training for officers.
- Executive Director Knesek will address parts of her report during the Old and New Business.
- President Elect Shepherd will work with District Chairs and the Leadership Training which will be discussed later in the meeting. She is Chair of Membership Committee for AAFCS and asked that we bring any membership concerns to her to present to national.
- Treasurer Pharris reported the checking account balance is \$5114.89; savings account balance is \$72,012.04 for a total of \$77,126.93. Pre-Pac of \$5000 for 2014-17 is already designated, so total available assets as of May 31, 2013, is \$72,126.93.

- VP Professional Development Armstrong stated her goal is to plan and deliver a quality State Conference with a 10% increase in attendance over 2013. The conference will be March 5-8, 2014, in Richardson at the Hyatt Regency North Dallas. She is working closely with General Arrangements Chair, Sherri Dragoo; Executive Director Knesek, and VP Elect Professional Development Rodriguez in coordinating the conference. Armstrong will continue to work with the Student Task Force. She will attend the 2013 AAFCS Conference in Houston.
- VP Elect Professional Development Rodriguez is working on the 2015 State Conference which will be in San Antonio.
- VP Member Relations Smith reported that Counselor Beckenhauer has provided an orientation to the office for him. He will receive the files from Shepherd, last year's VP Member Relations today.
- VP Membership Walter is contacting non-renewed members. Smith added that he is President of Texas Council of Family Relations (TCFR) and has a contact for an organization that helps non-profits with member recruitment that he will give to Walter. White suggested that it might be helpful to have a place on the member application for membership in other related professional organizations. She will explore that option.
- VP Marketing Mock was absent due to family tragedy. There are action items in her report that will be addressed later. Rodriguez reminded the group that we voted not to have an affiliate booth at FCSTAT due to the increased cost of the booth. President Olle will give greetings at the meeting.
- VP Public Policy Bridwell has talked with Marlene Lobberecht, CFCS and looked at the Web site. Smith suggested she work with TCFR to share information regarding Public Policy issues.
- VP Academic Affairs Kennon will meet today at lunch with Harriet Griggs, past VP Academic Affairs to transfer files and discuss responsibilities, suggestions and changes in scholarships and the Journal. Walter has a copy of all of the Journals, even the first one.
- Counselor Beckenhauer will address several issues, including the Proposed Bylaws later in the meeting.
- NE District Chair Moore is planning the meeting on gerontology issues. She also wants to start a gerontology community. Knesek will place the request in the *Action*.
- SE District Chair White reported a tentative date of October 18 for the Huntsville meeting. Dan Phillips nationally known builder using recycled materials will be the speaker.
- NW District Chair Godfrey was absent, but Shepherd reported Godfrey plans to continue the speaker series started a few years ago that focuses on economic and financial matters.
- SW District Chair Bencomo was absent, but Knesek reported that the SW District had a meeting last year with 19 in attendance at the El Paso meeting. This was the first meeting for the SW District in several years.
- Professional Practice Setting Communities Representative Price was absent, but Beckenhauer reported that Price made several informational announcements at the State Conference as well as conducting the Communities Meeting and manned a table for Communities sign up.

## COMMITTEE REPORTS

- Nominating Committee Chair Judy Warren was absent, but reported to Hare that the committee will meet in July. They already have 12 suggested nominees and will solicit other suggestions at the Texas Dinner during the AAFCS National Conference in Houston. The committee intends to meet the September 30 deadline.

- Finance Committee Chair Rambo reported her committee met by conference call. The Proposed 2014-15 Budget will be discussed under New Business.

#### **OTHER REPORTS:**

- Communication – Knesek reminded us that when we email Knesek to always CC Olle and Shepherd.

#### **OLD BUSINESS:**

- Handbook – Counselor Beckenhauer reported the Handbook is updated with the current budget included and it is on the Web site under Members Only. Each officer should have a printed copy. Olle and Beckenhauer have copies for officers who have not received theirs. There are new revisions for the Handbook that will be added soon. Important information for each officer and committee is in the Handbook. All forms, including the Requisition Form, are there also. Shepherd will be working with the Handbook this year. Email Shepherd with any suggestions for revisions.
- Student Section update – Knesek reported that seven students attended the State Conference. Six students met with Knesek, Beckenhauer and Armstrong during the Communities Meeting. Officers were elected at that time with two co-chairs – one from Texas Tech University and the other from Sam Houston State University. An anonymous donor sent \$200 to give the students for their use during the AAFCS Annual Conference. The student officers plan to attend the Student Unit Meeting at AAFCS in Houston and will meet for planning at that time also.
- AAFCS Annual Conference Houston 2013 – ACLAC Co-Chairs Rodriguez and Beckenhauer reported that Texas was asked to provide table decorations, Texas trivia, and an ice breaker activity for the Hickory Hollow event. There are more than 30 Texas volunteers on the 2013 ACLAC committee. Committee Chairs include: Louise Hansen, CFCS, local information for tours and speakers; Nancy Granovsky, CPFPE, volunteer coordinator; Norma Dagley, CFCS, acquisitions; Kathryn Bryan, CFCS, exercise; Mary Olle letters from Mayor and Governor; Joice Jefferies, donations for Texas booth; LaQuanna Sparkman, family activities; Marlene Lobberecht, CFCS, local information. Volunteers: Joyce Armstrong, CFCS; Carol Canada, Joyce Cavanagh, CPFPE; Delicia Church, Jymann Davis, CFCS; Barbara Evans, CPFPE; Sandy Fry, CFCS; Roxanne Gipe; Rosie Godfrey; Harriet Griggs; Frances Hare, CFCS Retired; Kim Kamin, CFCS; Natalie Knesek, CFCS; Angela McCorkle; Linda Mock, CFCS; Nancy Shepherd; Janis White, CFCS; Lynna Wright. Special hats, scarves, T-shirts, and pins are to be worn when working the Texas Booth, chaperoning, and at any other time desired. For the Texas Booth there will be maps and lists of restaurants and attractions to recommend. There are 97 Texas Early Bird registrations. President Olle is preparing a welcome, but she has not heard from national about doing it. The Friday evening Texas Dinner will be at 7 p.m. at a Guadalajara restaurant six blocks from the hotel.
- Minutes of the Assembly of Members, March 8, 2013 were approved for presentation at the 2014 State Conference Assembly of Members.

(Lunch break from 11:40 a.m. to 1:00 p.m.)

#### **New Business:**

- 2014-2015 Proposed Budget – Rambo, Chair of Finance Committee, provided copies of the proposed budget. She met with the Finance Committee by conference call to create the 2014-

2015 Proposed Budget. Rambo presented the proposed budget with reasons for some of the changes from the previous year's budget. She and Knesek answered questions. Income for Journal increased because the articles will be longer, fee for authors will be increased. Cost of printing will also increase. Members of the Editorial Board are Joyce Cavanagh, CFPPE; Harriet Griggs; Janet Crow; Janelle Walter; and one other member not an AAFCS-TX member. Discussion included reality of the income increase and how to increase income for the Journal in other ways, such as soliciting advertising in the Journal, *Action*, and Web site. Discussion included that a counter on the Web site is needed to sell ads. Increase in author fee needs to be suggested by the Editorial Board. Concern is how is the cost of both issues of the Journal going to be covered. Going to electronic copies would reduce costs. **Jaylie Beckenhauer moved that the President appoint an Advertising Coordinator to work with VP Marketing and Marketing Committee on researching and coordinating advertising on www.tafcs.org. Second by Janelle Walter. Janet Rodriguez amended the motion to add events and communications within the affiliate. Second by Janis White.** Discussion: Knesek needs guidelines on advertising rates, what ads are acceptable for fees, size of ad, in which communication the ad will be placed. There needs to be a deadline for report of the committee findings. **The amendment passed.**

**The amended motion: The President will appoint an Advertising Coordinator to work with VP Marketing and Marketing Committee on researching and coordinating advertising on our Web site www.tafcs.org, events and communications within the affiliate. Motion carried.**

More discussion regarding the Journal budget item: Knesek reported that the 2011 Journal is available; 2012 Journal is at the printer; 2013 Journal is in review process. Printing cost for this year is for 2012 and 2013 Journals. Hopefully, next year costs for printing will be back to printing only the current issue. Consensus was to leave the income from the Journal as is on the 2014-2015 Proposed Budget, hear and evaluate information from the advertising committee, and possibly use savings if needed. **Jaylie Beckenhauer moved that the 2014-2015 Proposed Budget be accepted as submitted. Second by Nancy Shepherd. Motion carried.**

- By laws update – Counselor Beckenhauer presented the Proposed Bylaws to the Board. Several suggestions were given. Janis White will help read the final draft of the Proposed Bylaws for grammar and punctuation. **Nancy Shepherd moved to accept the Proposed Bylaws as edited. Second by Janet Rodriguez. Motion carried.**
- 2014 State Conference Plans – VP Professional Development Armstrong outlined the general schedule for the State Conference at the Hyatt Regency North Dallas. There will be tours, credentialing testing, and health and wellness activities in addition to the general sessions, concurrent sessions, research posters and presentations, and silent auction. She is working with Sherri Dragoo, Deborah Young, Ana Maggi, and North Texas Business Section members. Tentative theme is “Planning Our Pathway: Visioning 101 through FCS”. Additional goals are to get the students involved through the universities and faculty and to push research and best practices. There will be activities for students. Armstrong’s goal is to have 100 attendees. Discussions included:
  - Do student presenters have to be members? Armstrong will find out. What would prevent students from presenting – membership? Attendance?

- Knesek asked about possibility of paying for registration with credit card. Members have asked for this. There is a cost to the affiliate for this option. A convenience fee could be charged for using credit card.
- 2016 State Conference – Knesek reported that survey results for location of the meeting were 20 votes for Bryan/College Station and 13 votes for Tyler/East Texas area. Executive Committee was concerned that since the 2015 State Conference is in San Antonio that having the 2016 State Conference in Bryan/College Station may be too close geographically. **Jaylie Beckenhauer moved that we look at the area around Bryan/College Station first and Tyler area second for the 2016 State Conference. Discussion. Second by Leisha Bridwell. Motion carried.**
- Strategic Planning – President Olle will email the Strategic Plan form to the Board Members for their input. It is due to AAFCS by September 1.
- Leadership Training – President Elect Shepherd will be in charge of the workshop at the State Conference. She asked Board Members for topic suggestions for inclusion in the training. She emphasized the need for communication with the newly elected officers so they know to attend the Leadership Training at State Conference.
- Web site redesign –Knesek reported for VP Marketing Mock. The Web site needs to be rebuilt. After talking with two Web designers, more money may be needed for the redesign than was originally allocated in the budget. The ultimate goal is to be able to update the Web site ourselves after it is rebuilt.
  - Current host is IX Hosting. Their bid is \$1440 for eight pages, 16 hours at \$90/hour, two-three weeks to complete. Special discount for June is 30% and would reduce cost to approximately \$1000.
  - Knesek has talked to another designer, Josh Graber, and met with him during lunch today. His approximate bid is \$1200-\$1800 and would take a little longer, probably until the end of August.

The possibility of having ads on the Web site and paying for registrations on-line will need to be discussed with both Web designers. Also, more discussion and questions need to be asked of both designers to be sure they can provide all that is wanted for the price quoted. One concern is IX Hosting specifying eight pages. Our Web site has more than eight pages. Also, Knesek will get a third bid. She will contact the Executive Committee for final decision on which company to use.

- Affiliate Communications–Knesek tried the Constant Contact free survey feature for the State Conference Evaluation. There was increased member response and Constant Contact provided the official results of the survey. There is additional cost (\$120/year) for the full use of the survey/poll feature which could be used not only for surveys, but also for elections, and electronic Executive Committee and Board votes. The Spring/Summer *Action* will be out next week and will include Profit/Loss (P/L) Report and the 2014-2015 Proposed Budget. The Audit Committee recommended that the End of Year P/L Report be in the newsletter. The Handbook says the P&L is in the Fall/Winter newsletter, but that is about six months after the end of the fiscal year and seems late.

President Olle thanked the Board for their reports and contributions to the meeting. Janelle Walter was thanked for providing the room for us to meet.

**Jaylie Beckenhauer moved the Summer AAFCS-TX Board Meeting be adjourned. Second by Leisha Bridwell. Meeting adjourned at 4:00 p.m.**

Respectfully submitted,

*Frances Hare*

Frances Hare, CFCS Retired  
Secretary

Appendixes  
**AAFCS-TX**  
**Board Member Reports**  
**June 2013**

**Student Section Co-Chairs**

Lauren Peterson, Courtney Smith

**AAFCS-TX Summer Board Meeting, June 15, 2013**

Baylor University, Waco, TX

No report.

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President

Mary Olle

AAFCS-TX Summer Board Meeting, June 15, 2013

Baylor University, Waco, TX

**Goals for 2013 – 2014**

- Meet with VP Professional Development and General Arrangements Chair to discuss 2014 State Conference
- Attend AAFCS Annual Conference in Houston June 26 – 29, 2013
  - Attend Affiliate President's Unit meeting
- Discuss with Board to appoint/elect assistant to VP Academic Affairs
- Work with VP Membership
  - Develop a welcome letter for new members
  - Improve communication between new members
- Continued work with Joyce Armstrong, CFCS, CFLE with Student Task Force

**Action Items**

- Determine location for 2015 and 2016 State Conference
- Complete Texas Strategic Plan

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**Executive Director**

Natalie Knesek, CFCS

**AAFCS-TX Summer Board Meeting, June 15, 2013**

Baylor University, Waco, TX

- Maintained finances in QuickBooks. Prepared end of year financials.
- Worked with District Chairs in, processed payments for district meetings.
- Sent monthly email communications—as best as I could.
- Maintained our domain name.
- Submitted 941Q's.
- Secured the contract for the Richardson Hyatt for the 2014 meeting –March 5-8, 2014.
- Submitted HUGS applications to national --three.
- Worked with VP Linda Mock to make updates to the website-major changes are needed as the old html code has many broken links. Followed up contact with potential web designer recommended by President Beckenhauer.
- Mailed 2011 Research Journal subscriptions.
- Worked with Harriet Griggs and Ebsco to learn about our contract and the subscription process.
- Investigated options for interest bearing accounts. This needs to be explored more.
- Sent web updates to Baer.com.
- Renewed our Constant Contact account.
- Used the Free Trial in Constant Contact to distribute the Annual Meeting Evaluation.
- Uploaded pictures to our Facebook page from Annual Conference.

- Informed Executive Board of an anonymous pledge of \$200 for students/pollled Executive Committee. Donor advised to use funds at my discretion. Funds will be divided equally among attending student unit officers.
- Coordinated with student officers to get them registered and excited about AAFCS.
- Coordinated with President Elect Mary Olle to determine date and location of Summer Board Meeting.
- Sent April E-Blast, Additional e-blasts sent in regard to the AAFCS Conference/t-shirts and notification of the passing of John Hicks.
- Spring/Summer Action sent second week in June.
- Revised the new board list.
- Filed 941 for the first calendar quarter (payroll taxes).
- Worked with Joice Jeffries on format of solicitation letter for AAFCS Texas booth.

#### **Goals for 2013-14**

- Identify 2015 Meeting Location and secure contract.
- Identify host city for 2016.
- Work with student section to set goals and reorganize the unit.
- Represent affiliate at AAFCS in Houston -affiliate showcase and attendance at APU.
- File e-postcard 990.
- Coordinate efforts to revamp website.

**President Elect**  
**Nancy Shepherd**

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

#### **Goals for President-Elect 2013-2014**

Full fill the duties as outlined in the by-laws including:

- Participate in the board meetings and strategic planning.
- Attend the AAFCS Leadership Workshop in October
- Attend AAFCS and serve as a senator in Houston
- Advise the District Chairs to promote collaboration and membership growth
- Review and update the Handbook as necessary and desired
- Review the website and encourage assertive communication with members and stakeholders
- Plan the Leadership workshop at the annual conference
- Communicate with and support all officers to advance membership growth, professionalism and promote the goals of the organization to advance the mission of AAFCS

**Treasurer**  
**Donna Pharris**

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

#### **Goals for Treasurer 2013-2014**

Fulfill the duties of Treasurer according to the AAFCS-TX Affiliate By-laws:

- 1) Assume responsibility for all fiscal matters as directed by the Board of Directors;
- 2) Be responsible for reviewing financial records of the Affiliate and monitoring all fiscal activities, including those of salaried staff members responsible for performing financial functions as directed by the Executive Committee and the Board of Directors;
- 3) Work with the Finance Committee and present the proposed annual budget to the Board of Directors;
- 4) Submit a report to the membership at the annual meeting of the Assembly of Members during State Conference;

- 5) Serve as Chair of the Finance Committee and voting member of the Board of Directors in the year following the term as treasurer.
- 6) Oversee the Silent Auction.
  - a) Find volunteers to serve as committee members for the Silent Auction.
  - b) Appoint two volunteers to obtain donated items for the auction.
  - c) Appoint two volunteers to set-up and decorate the auction area.
  - d) Appoint one volunteer to create all forms and documents associated with the auction.
  - e) Appoint other volunteers as needed.
- 7) Work with the officers of the organization towards the advancement of both the AAFCS-TX Affiliate and national AAFCS goals.

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**Secretary**  
**Frances Hare, CFCS**

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**AAFCS-TX Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

**Accomplishments since March 2013**

- Prepared draft copy of minutes of the Executive Board Meeting, Board of Directors Meeting, and General Assembly of Members. Emailed drafts to Executive Board for proof reading.
- Prepared final copies of the above minutes and emailed to Linda Mock, VP Marketing and Natalie Stephens, Ex. Director for placement on the Web site.
- Wrote summaries of the Board of Directors Meeting and General Assembly of Members for the newsletter.

**Goals for 2013-14**

- Record, report, and distribute minutes of Board of Directors Meetings, Executive Committee Meetings and General Assembly of Members accurately and in a timely manner to officers and Executive Director.
- Record, report and distribute any electronic meetings of the Board.
- As liaison to the Nominating Committee, encourage and assist the committee to meet the deadline for submitting nominees to Executive Director for the ballot.
- Attend 2014 State Conference.

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**VP Professional Development**  
**Joyce Armstrong, CFCS**

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**Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

**Goals for 2013 – 2014**

- Fulfill the roles and expectations of Vice President of Professional Development as outlined in the Board Handbook (3. A-F, pp. 17-19).
- Plan and deliver a quality state conference for March 2014.
- Increase annual conference attendance by 10%.
- Work closely with the General Arrangement Chair, Executive Director, and VP Elect Professional Development in coordinating the state conference.
- Keep the President abreast of 2014 conference planning.
- Continue working with Affiliate members on the Student Task Force.
- Attend the 2013 AAFCS National Conference in Houston.

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**VP Elect Professional Development**  
**Janet Rodriguez, CFCS**

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**Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

- 1- I have been working on the Houston 2013 conference as ACLAC co-chair.
- 2- Worked on decorations for Houston 2013 ESAE Teacher of the Year Luncheon

- 3- Worked on conversation activity for Hickory Hollow event of 104th Annual AAFCS conference.  
 4-I have spoken to several people about being speakers for the 2015 Annual State Conference.
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**VP Member Relations**  
**Tyler M. Smith**

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

No report.

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**Outgoing VP Member Relations**  
**Nancy Shepherd**

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

The edited forms from last year seem to have eliminated a good deal of the confusion regarding the award criteria as individuals did submit nominees this year for all but Teacher of the Year. The greatest challenge remains getting individuals to nominate and read the forms on the website. Those receiving awards will be honored at the annual conference banquet.

I would encourage members to nominate individuals as soon as possible after our annual conference so there is plenty of time to promote those who deserving members and stakeholders. I would like to encourage members to visit the TAFCS website for information on the awards and promote recognition in local districts. There are members and friends of TAFCS all over the state who deserve to be recognized. I would also recommend that the new VP Member Relations recruit newer members to serve on the awards committee in an effort to further reach members and grow our outreach for potential awardees.

I attended TAFCS spring meeting in Waco and AAFCS in Indianapolis.

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**VP Membership**  
**Janelle Walter, CFCS**

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

No report.

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**VP Marketing**  
**Linda L. Mock, CFCS**

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
**Baylor University, Waco, TX**

**Activities since AAFCS-TX March, 2013 Board Meeting**

- Continual contact with Executive Director to discuss progress of website update; consideration given to securing new webmaster and/or process for creating a new website - moved to Action Item
- Daily monitor and post meeting announcements, photos, opportunities for involvement, information from AAFCS, member information, etc. on Facebook to improve and continue AAFCS-TX presence (also shows on personal page)
- Draft information in regards to updating Family & Consumer Sciences university contacts to be posted on AAFCS-TX Affiliate website
- Draft information in regards to updating Family & Consumer Sciences Supporting and Coordinating Organizations to be posted on AAFCS-TX Affiliate website
- Made application to promote AAFCS-TX Affiliate at upcoming TEAFCS meeting in August in South Padre / Confirmed FCSTAT at upcoming summer conference
- Studied Kumbuya websites to determine appropriateness for AAFCS-TX Affiliate - moved to Action Item.
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**Goals for 2013-14**

- To finalize plans and preparation for the securing of a webmaster to oversee the creation of a new website for use by AAFCS-TX members. (Begin in July)
- To continue increase current & viable information as well as requests for membership & involvement through visibility & interpretation of AAFCS-TX to members & other professionals on Facebook and website pages by updating on a regular basis with member information, meeting announcements, photos, opportunities for involvement (Continual).

**VP Public Policy**  
Leisha Bridwell

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
Baylor University, Waco, TX

**Goals for VP Public Policy 2013-2014**

To perform to the best of my ability the duties as outlined in the AAFCS-TX Handbook:

- Chair the Public Policy Committee
- Participate in all board meetings
- Keep the AAFCS—TX members abreast of current and pending action related to public policy and/or legislation effecting home and family life
- Review the AAFCS-TX web pages and submit updates in a timely manner

**VP Academic Affairs**  
Lisa Kennon

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
Baylor University, Waco, TX

**Goals for 2013-2014**

1. Increase submission and presentation of undergraduate and graduate student research and academic projects at annual conference.
2. Review format and set deadlines for publication of research journal(s).
3. Review indexing opportunities for the research journal along with other options for access.

**Counselor**  
Jaylie Beckenhauer, CFCS

**AAFCS-TX Summer Board Meeting, June 15, 2013**  
Baylor University, Waco, TX

**Accomplishments from March - June 2013****As President**

- Talked with students at State Conference about AAFCS Student Unit and HUGS.
- Assisted Natalie Knesek, CFCS organize AAFCS—Texas Affiliate Student Unit.
- Appointed Financial Review Committee: Chair Nancy Granovsky, CFCS; Barbara Evans, CPFFE; community member of their choosing.
- Verified that Judy Warren would serve as Nominating Committee Chair.
- Asked Community Representatives if they would continue for 2013-2014.
- Solicited names for potential officers and award nominees.
- Along with President Elect, reviewed Executive Director evaluation by Executive Committee with Natalie Knesek, CFCS.
- Held monthly phone call with Executive Director in March, April, and May.
- Wrote article for *Action* E-newsletter and encouraged BOD to write theirs.
- Attended Affiliate President's Unit (APU) conference call in April to hear AAFCS BOD and upcoming Annual Conference plans.
- Compiled BOD strategic plan reports and submitted affiliate Annual Report to Jane Walker by May 1.

- Completed revisions to Board Handbook and sent to VP Marketing for posting to the TAFCS Web site.

**As Counselor**

- Helped President arrange meeting place for Summer Board Meeting along with hotel list.
- Completed Bylaws Amendment document that past Counselor began. Used “Track Changes” so previous and proposed changes can be easily viewed on single document.

**As ACLAC Co-Chair for Houston 2013**

- Secured Chaperones for Educational Excursions.
- Recruited Texas volunteers to work Texas ACLAC Booth and stuff registration packets.
- Corresponded with and assisted ACLAC group leaders in their assignments.
- Compiled Texas volunteer contact information and e-mailed to committee and AAFCS staff.
- Gave APU conference call attendees updates for Houston 2013.

**Goals for 2013-2014**

- Finalize Bylaws Amendments process so vote can be taken at 2014 State Conference Assembly of Members business session.
- Place approved Bylaws in Board Handbook and also post on Web site.
- Process any resolutions made by Texas Affiliate.
- Present any resolutions made by national to Texas members. Determine their wishes for Senators’ votes regarding proposed resolutions.

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**NE District Chair**

**AAFCS-TX Summer Board Meeting, June 15, 2013**

**Janice Moore**

**Baylor University, Waco, TX**

- The Northeast District Meeting will be held Fall 2013. The date and location will be provided soon.
- College students will be invited to present their research at the Northeast District Meeting.
- Janice will explore the development of an AAFCS Gerontology community. This community will provide professionals and students with an avenue to share information about aging trends and studies.

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**SE District Chair**

**AAFCS-TX Summer Board Meeting, June 15, 2013**

**Janis White, CFCS**

**Baylor University, Waco, TX**

**Goals for 2013 – 2014:**

1. To plan the Southeast District Meeting tentatively scheduled for Friday, Oct. 18, 2013.
2. To host the Southeast District Meeting.
3. To increase attendance at the Southeast District Meeting.

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**NW District Chair**

**AAFCS-TX Summer Board Meeting, June 15, 2013**

**Roxie Godfrey**

**Baylor University, Waco, TX**

As District Chair I will focus on the following goals for 2013-2014:

- Hold District event--Speaker Series
- Invite Stakeholders to participate, including students
- Promote benefits of membership
- Promote National and State agendas

**District Event:**

Title: *Financial Literacy (final title yet to be decided)*

Date: November ??, 2013

Location: Overton Hotel, Lubbock, TX

Time: 9 am (District member meeting) Focus on Financial Literacy

10:00 am – 11:30 pm Speaker series (Open to the Public)

Speaker: Personal Finance Department Faculty????

Refreshments

Sponsor exhibits

Contact: Roxie V. Godfrey [-roxie.godfrey@ttu.edu](mailto:roxie.godfrey@ttu.edu) or 806-742-3031 Ext. 235

**SW District Chair**

Angelina Bencomo

**AAFCS-TX Summer Board Meeting, June 15, 2013**

Baylor University, Waco, TX

No report.

**Professional Practice Community**

Sherry Price

**AAFCS-TX Summer Board Meeting, June 15, 2013**

Baylor University, Waco, TX

No report.

**Subject Matter Community**

Kim Kamin, CFCS

**AAFCS-TX Summer Board Meeting, June 15, 2013**

Baylor University, Waco, TX

**Activities:**

Although unable to attend the TAFCS meeting in New Braunfels, Communities Commercials were sent for the meeting.

**Goals:**

1. To continue to increase the awareness of the membership about AAFCS Communities of Interest.
2. To send information for the TAFCS Newsletter.
3. To plan on additional Communities Commercials for the next TAFCS meeting.

**Finance Committee Chair**

Patti Rambo, CFCS

**AAFCS-TX Summer Board Meeting, June 15, 2013**

Baylor University, Waco, TX

**Activities since AAFCS-TX March 2013 Board of Directors meeting:**

- Will chair Finance Committee conference call meeting on June 11, 2013 to set 2015 budget

**Finance Committee Chair Goals for 2013-14**

- To attend important AAFCS –TX affiliate meetings and functions as needed
- To work with the executive committee to prepare and present a balanced budget for the 2015 FY
- To provide support for the AAFCS-TX Treasurer

**Nominating Committee Chair**

Judy Warren

**AAFCS-TX Summer Board Meeting, June 15, 2013**

Baylor University, Waco, TX

The Nominating Committee has not met yet but will be doing so in July. Thus far, twelve individuals were recommended for the 2013-14 officer slate by participants at AAFCS-TX Conference in New Braunfels. The chair will provide a Nominations form to be distributed at the TX Night – Friday during AAFCS Conference. This information, along with previous suggestions can be used by the nominating committee to secure a ballot by the expected September 30 date.

