

American Association of Family & Consumer Sciences – Texas Affiliate

Board of Directors Meeting

March 2, 2011

Called to order at 7:10 by President Janelle Walter. In attendance were Janelle Walter, Joyce Cavanagh, Janet Rodriguez, Barbara Evans, Mary Karlick, Veronica Billingsley, Margaret Baier, Luann Soliah, Darlene Hicks, Frances Hare, Marlene Lobberecht, Jaylie Beckenhauer, Nancy Shepherd, Jill Tomlinson, Natalie Knesek, and Paula Summers (an invited guest of Marlene Lobberecht).

Minutes from the August 21, 2010 meeting were read and accepted as corrected.

Treasurer Report was accepted by acclamation following a discussion of direct deposit and membership payments as well as other budget concerns. The proposed budget will be presented to the general membership.

Executive Director – Darlene Hicks reported that the journal was late in publication because material came in late. It was suggested that the journal materials need to be in on time. Darlene Hicks announced her retirement effective May 31, 2011.

Marlene Lobberecht made a motion to accept all the officer reports. The motion was seconded by Joyce Cavanagh and the motion was passed by acclamation.

Old Business –

- Conflict of Interest statements need to be signed by the members
- The name of the organization - “AKA” is all that is needed to be used as an identifier on the IRS forms because “Texas affiliate” has always been used
- The website – the address TAFCS.org may remain and the page will say Texas Affiliate – Because TAFCS owns the original domain name it may be linked to a new one when started. VP of Marketing will be in charge of the web site
- The timeline for the December newsletter needs to be met in order to be current – the annual meeting needs to be planned and set by that time
- The Executive Director role will be examined and the VP positions will be more important, aligned so the Executive Director can utilize those positions more effectively.
- Engaging undergraduate Students – The President/President-Elect will visit college campuses to encourage student membership and participation. All members are encouraged to participate and to host her as she travels across the state distributing information about HUGS incentives and discussing student scholarships

- Awards process – AAFCS forms on the website are for finalists; there needs to be a process for state level nominees on the website which will show the requirements for other non-national Texas awards
- Annual audit in not done yet
- The handbook and bylaws are in the process of being updated. Change in the bylaws to allow electronic voting was recommended.

New Business

- Discussion of the IRS audit of non-profit checklist
 - Name change to update articles of incorporation will cost \$25.00. Janet Rodriguez made a motion to update the articles of incorporation. Joyce Cavanagh seconded the motion. Discussion of whose responsibility it is to do this resulted in decision that the president will assign the appropriate person to do this. The motion was passed by acclamation
- Fund Raising to help student incentives and awards
 - Sponsorships
 - Chili mix sold at annual meeting
 - T-Shirts will be offered for order for state affiliates and will be sold at the national meeting
- Journal Changes – extend the scope of the journal allowing more breadth and depth to submitted journal articles. These articles can be longer now because the Journal is now electronic and there are no printing costs. Also need to encourage student research and competition.
- Website changes – will include the bylaws and handbook as well as past journals.
- Changes in the format of the annual meeting were discussed. Suggestions include one day registration; fewer meals, change venue to university campuses; obtain underwriters for the conferences, alternate state/district meetings, include award banquet as the only meal; need to be sure there is an airport nearby.
- Discussion of how to secure commitment from officers and board members. One suggestion was to have these sign a letter of commitment. This discussion included the strategic plan and policy for removing an officer who doesn't fulfill the duties of the position. Janet Rodriguez made a motion to have officers and board members sign a letter of commitment. Jaylie Beckenhauer moved to accept the motion. Marlene Lobberecht seconded the motion which was passed by acclamation.

- Two AAFCS resolutions have been presented: Obesity prevention; and Sustaining FCS education. The question was put as to whether TAFCS should support these. A survey monkey will be used to determine the position on these resolutions.
- Student functions and community meetings will be combined as a networking session
- A “Wheel of fortune” will be used after the awards banquet for HUGS fundraiser

Meeting adjourned at 9:45 p.m.