

AAFCS—TEXAS AFFILIATE BOARD MEETING

MINUTES

Wednesday, March 4, 2015

Menger Hotel, San Antonio

The meeting was called to order by President Nancy Shepherd at 7:29 p.m.

Roll Call:

Present: Shepherd, Jeffries, Rodriquez, Armstrong, Mock, Hicks, Beckenhauer, Hare, Dutton, and Jay Yoo.

Absent: Mary Olle , Janis White, WBridwell, Jay Yoo, Allison, Delicia Church

The minutes from the last Board of Directors Meeting on June 14, 2014 were read by Secretary Jeffries. Frances Hare indicated members should read the minutes and respond immediately. Minutes can be approved much sooner and posted on the web site. France Hare made motion that the minutes from the summer Board meeting be approved as corrected. Jaylie Beckenhauer seconded. Motion carried.

Joyce Cavanagh moved that we dispense reading of the Feb. 2015. Motion was seconded by Barbara Evans. Motion carried. Two reports were not included (Treasurer & Marketing). These reports will be added as an addendum.

Nominating Committee Election results: Nancy Granovsky reported (on behalf of Karen Alexander, Chair).

These are the upcoming new officers:

President - Joyce Armstrong

President-Elect -Joice A. Jeffries

Secretary – Sandra Duke

Treasurer – Linda Mock

VP Prof. Dev. – Judy Warren

VP Member Relations Roxie Godfrey

VP Academic Affairs – Jay Yoo

Nominating Committee - Janice Moore and Delicia Church

Student Unit Counselor - Barbara Allison

Nancy Shepherd - Counselor

Finance Committee: Joyce Cavanaugh

Members were given a copy of the budget. The total expenses (not printed) is \$27,077.74 Linda Mock will present the report at our business meeting and membership will vote. The approved budget will go into the next issue of the newsletter. Cavanaugh said we should be selling ads for our electronic newsletter to increase our budget. Two representatives from each state will serve on the AAFCS National Leadership Council in Jacksonville, FL. Joice Jeffries & Joyce Armstrong are the Texas designees. Each delegate will get \$250 incentive to pay toward expense. The budget can be amended stated Joyce Cavanaugh.

Two people will be supported to attend the AAFCS Leadership Workshop, held in the fall. Sending two is an option. Normally, the Executive Director, Pres., and President – Elect are officers that would normally attend.

HUGS: Janet Rodriquez

Shared and introduced the HUGS snowman mascot and said it will be at the Registration table. Membership will be asked to donate money for the scholarship.

Unclaimed property: Catherine Dutton found, by Googling that Texas AAFCS has an unclaimed amount of \$83. Dutton will email the link to Janet Rodriquez.

Audit Committee: Nancy Granovsky

Members applauded Janet Rodriquez for her initiative in learning QuickBooks as the Audit Committee completed the audits for '13-'14 and '14-'15. A balance budget was confirmed. The 941 forms for 2013 were filed to the IRS, by Janet Rodriquez. Future IRS 941 forms will be filed quarterly.

Strategic Planning: Nancy Shepherd

Information from the Texas Vision survey will be used to help map the future directions of the organization. Ongoing.

Task Force: Nancy Granovsky

The power rests within the affiliates in voting for its leaders. The Committee will continue work and report periodically progress of the affiliate. Nancy Granovsky indicated the affiliate can also host web meetings.

Frances Hare indicated that several people who are participating with AAFCS are not active members. She encouraged members to pay their dues on time so they can get the full year of membership. Hare said TX Affiliate have about 301 members paid members and 365 on the Membership list.

Vision Survey: Joyce Armstrong

Starting this Friday (during the Conference), March 6, on site members will be able to take the survey. She encouraged members to go to the website and click on the link on the front page. Data collection must be meaningful. It takes about 15 minutes or less to complete the survey. Information will be used to develop AAFCS Strategic Plan. All students who attend should also complete the survey. Catherine Dutton will attend the Student Section and encourage students to complete survey. Nancy Shepherd indicated officers should engage with student members. Fifteen students are registered. Joyce Cavanaugh suggested that two students sit at each table so they can mingle with professionals.

Scholarships: Jaylie Beckenhauer

A report will be emailed. Tafcs.org website listed that the HUGS funds are available. One Affiliate student award is available for \$500 to cover some of the students' conference fees.

Since 2003, the North Texas Business Section provided the Donna Money used to pay registration, hotel expenses and cash. It will be given to approximately four students. Three Barbara Dean Mitchell Scholarship of \$1,000 will be awarded. Kindly review the TX Affiliate website for guidelines. Jaylie will attend the Student Section meeting, 6-7 p.m., Thursday, March 5 to discuss scholarships.

State Conference 2016: Janet Rodriquez

The conference will be next Feb. 17-19, at Holiday Inn Priemere in Bryan, TX.

Pre-Pack: Nancy Shepherd

The \$1250 was due in July, 2014. Report was sent from AAFCS to TX Affiliate for analysis. Increases are evident in certification. Information will be shared with the full membership. A presentation (purpose, results, outcomes, etc.) will be developed for members as well as put on the website. Catherine Dutton will help with presentation and dissemination of data. Sandra Duke is a teacher educator may be asked to lead the initiative to analyze data and put a report together.

State Conference 2015: Darlene Hicks

The AAFCS Credentialing test will be upstairs. Two tickets were given to all participants in their packets. Friday noon will be a sit-down lunch. The Alamo tour was the only one we have. Alamo tour participants should meet in the Lobby at 1 p.m. The celebration of Texas' Independence is this week. The tour is 1-1 ½ hours. Barbara Evans will provide the invocation during the luncheon on Friday. Jaylie will provide invocation on Saturday.

New Business:

State Conference: Nancy Shepherd

Read comments from four students (who received financial support) about what they hoped to achieve from the State Conference. A motion was made by Jaylie Beckenhauer to approve providing scholarships to the four student members. Joyce Cavanagh seconded the motion. The Affiliate will provide the scholarships during the conference. Janet Rodriquez will present students with their checks.

VP Academic Affairs: Nancy Shepherd.

Jay Yoo was introduced and he will focus on the research side of being VP Academic Affairs. Shelia Lumar and Jay Yoo will serve as co-chairs of this office. Joyce Cavanagh made a motion to remove the Scholarship Chair and scholarship responsibilities related to student scholarships from responsibilities of VP Academic Affairs and create a standing Scholarship Committee. Barbara Evans seconded the motion. Motion carried. Jay said he would serve as Editor of the Journal and will solicit reviewers.

State Conference 2017: Janet Rodriquez

The top three suggested places for the conference were: Austin, Grapevine, and Fort Worth. Discussion ensued about the time, month and place of the conference and whether we should change the week of the conference. Choices of meeting were: the last week of Feb., the first

week of March, the last week of March and first week in April. The time may be contingent on the availability of hotels and location of hotels.

Announcements:

Names to submit for Leadership Conference.

Janet Rodriguez-Requested articles for newsletter that contain 50 words or less. Submit to by April 5 to Janet Rodriguez. The font should be 11 point. Joyce Cavanagh suggested that newsletters be written and saved in a PDF format, posted to website and members sent the link to access web.

Silent Auction- Linda Mock will collect donations for silent Auction.

PDU's: Janet Rodriguez

It will take up to 5-7 days to get PDU's back. They've been requested and

Joice A. Jeffries announced the illness and demise of her Mother-In-Law, Mary Jeffries Stanford of Pittsburgh, PA. Jeffries indicated that she should be caught-up with her secretarial duties within the next few days.

Meeting adjourned at 10:37 p.m.

Respectfully submitted,
Joice A. Jeffries, Secretary