

AAFCS-TX BOARD CONFERENCE CALL
Wednesday, October 15, 2014 **4:00 P.M.**

MINUTES - Draft

President Nancy Shepherd called the meeting to order at 4:00 P.M.

Members present: President, Nancy Shepherd; Counselor, Mary Olle; President-Elect, Joyce Armstrong, CFCS; Treasurer, Linda Mock, CFCS; VP Marketing, Catherine Dutton; VP Public Policy, Leisha Bridwell; VP Member Relations, Jaylie Beckenhauer, CFCS; VP Membership, Frances Hare, CFCS; VP Elect Professional Development, Janis White, CFCS; Finance Committee Chair, Jayce Cavanagh, CPFPE; NE District Chair, Delicia Church, CFCS; NW District Chair, Roxie Godfrey; SE District Chair, Barbara Evans, CPFPE; Student Section Advisor, Barbara Allison; Executive Director, Janet Rodriguez, CFCS.

Members absent: VP Professional Development, Darlene Hicks, CFCS; Secretary Joice Jeffries; SE District Chair Elect, Angela McCorkle; SW District Chair, Analine Guin; Nominating Committee Chair, Karen Alexander.

In the absence of Secretary Joice Jefferies, Frances Hare was asked to record the minutes. Approval of minutes from the previous Conference Call was postponed.

Review of Agenda: President Shepherd added 2015-16 Budget as the first item under Old Business.

Old Business:

2015-16 Budget – Joyce Cavanagh, Chair Finance Committee and Linda Mock, Treasurer
Cavanagh gave overview of budget highlighting items adjusted due to discussion from the last meeting. Joyce Armstrong will provide Cavanagh with information regarding the number of delegates to Leadership Council under the new AAFCS structure. Current budget proposal allows for one delegate. Cavanagh suggested that at the General Assembly of Members during the State Conference, the 2015-16 Budget can be amended from the floor to provide for two delegates to the Leadership Council if needed. Consensus was to make the Income total and Expenses total balance. The Payroll Expenses item was increased to \$1136 making both the Income and Expenses totals \$27,695. Proposed budget must be presented to membership 30 days prior to State Conference. Finance Committee Chair Cavanagh moved that the 2015-16 Proposed Budget with changes made during this meeting be approved for presentation to the General Assembly of Members at the 2015 State Conference. Second by Janis White. Motion passed.

District Meetings – District Chairs

- Northeast District – Delicia Church, November 1, 2014, Tyler. Only two registered so far.
- Northwest District – Roxie Godfrey, October 30, 2104, Lubbock. Different structure this year as a part of the Career Expo secondary teachers bringing their students to learn about careers. Teachers can participate in the NW District meeting while their students are at the Expo. Godfrey has undergrad and grad students to help. Brochure about benefits of FCS is being developed and there will be other handouts. Program will be Social Media in FCS.

- Southwest District – Barbara Evans, November 7, 2014, Beaumont. Program is about Seafood presented by the coastal marine agent. Registrants will tour the McFaddin-Ward House.

2015 State Conference – Joyce Cavanagh

The Calls for Proposals for the concurrent sessions and the research and poster sessions were in the *Action* and are on the website on the Meetings page. Deadline is November 15. Maleana Charles and Cavanagh are accepting the proposals. Keynote speaker should be finalized in a few weeks. There is a chair for Tours. Darlene Hicks, VP Professional Development and Jeanette Willard, General Arrangements chair meet every Monday. Janet Rodriguez encouraged everyone to make hotel reservations now. Information for reservations was in the *Action*.

Website – Catherine Dutton

All items sent to her have been placed on the website. Dutton recommends a separate page for the State Conference. She is working on that. Hicks and Willard will be contacted for more State Conference information for that page. There was a problem with the webhosting, but it was settled this morning for the time being. Rodriguez reported that Pennsylvania complimented us on our website and wants to copy its format.

Constant Contact – Janet Rodriguez

To use the Event Spot as a way to register for the State Conference we must have a PayPal account or some other way to accept payments. PayPal charges 3% from each transaction. Cost of using PayPal or other company must be included in the budget and registration. Suggests that if we use this, only have registration open from January 1 – March 1. There is a fee for each month it is open. Rodriguez will continue to research options for receiving payments electronically. Voting can be done using the Survey feature.

Texas Vision Survey – Joyce Armstrong

The survey is done and ready to submit to R&D. Form letter was sent to Shepherd for her to sign in order to get approval. It was recommended that Rodriguez also sign the letter. Both of them will work on the letter.

Action – Janet Rodriguez

State Conference information and the ballot will be included in the next newsletter. Ballot information is needed from Karen Alexander, Nominating Committee Chair. Rodriguez will call her. Rodriguez recommends registration be January 1 – March 1. Constant Contact/Event Spot costs for each month's use. Late registration would have to be mailed or paid on-site. More information for registration is needed. Rodriguez will meet with Hicks.

New Business

VP Academic Affairs Vacancy

Lisa Kennon resigned last month. She will send the current VP-AA files to Shepherd. During Summer Board Meeting, there was discussion regarding the extensive responsibilities of the position and recommendation that an editor of the journal be appointed. The VP-AA vacancy is really two positions. Board was asked for suggestions of nominees. During last year's State Conference, three individuals expressed interest in helping with the journal: Sheila Lumar, Jennifer Martin, and Jay Yoo. Shepherd asked that suggestions be sent to her. She will contact the three and other nominees sent to her.

Awards – Jaylie Beckenhauer

Only one award nominee has been received. She encouraged each Board member to make nominations.

The next Conference Call will be Wednesday, November 12, 2014, 4:00 P.M.

President Shepherd expressed her appreciation to the Board members for their work and dedication to the organization.

Janis White moved that the meeting be adjourned. Second by Mary Olle. Motion passed. Meeting adjourned at 4:59 P.M.

Submitted by,
Frances Hare, VP Membership
for Joice Jefferies, Secretary